



I AM WELL FOUNDATION

EMPOWERING AMERICA'S HEALTH & WELLNESS TRANSFORMATION

Board of Directors General Job Description

Summary

The Board of Directors is responsible for governing the affairs of the organization.

Minimum Qualifications & Skills:

- Commitment to the Mission, Vision, Core Beliefs, Guiding Principles and Values.
- Ability to fulfill the basic roles and responsibilities of a Board Member
- Willingness to provide ideas, experience and/or expertise in one or more of the following areas: organization management, fundraising, technology, performance measures, financial accounting, legal representation, or other areas deemed necessary or needed by the Board of Directors.

Roles & Responsibilities:

- Attend monthly Board Meetings (and additional Board Meetings as called by the President)
- Review and approve the monthly Secretary's Report, Financial Report, Operations Report and proposals presented to the Board of Directors
- Review and approve the annual budget
- Conduct an annual evaluation for the CEO
- Exercise due diligence in decision-making
- Set a vision for the Corporation's success and strategic plans, programs, products and services
- Provide input and guidance to the President and/or CEO at Board Meetings and upon request
- Assume additional tasks and responsibilities as agreed upon at Board Meetings